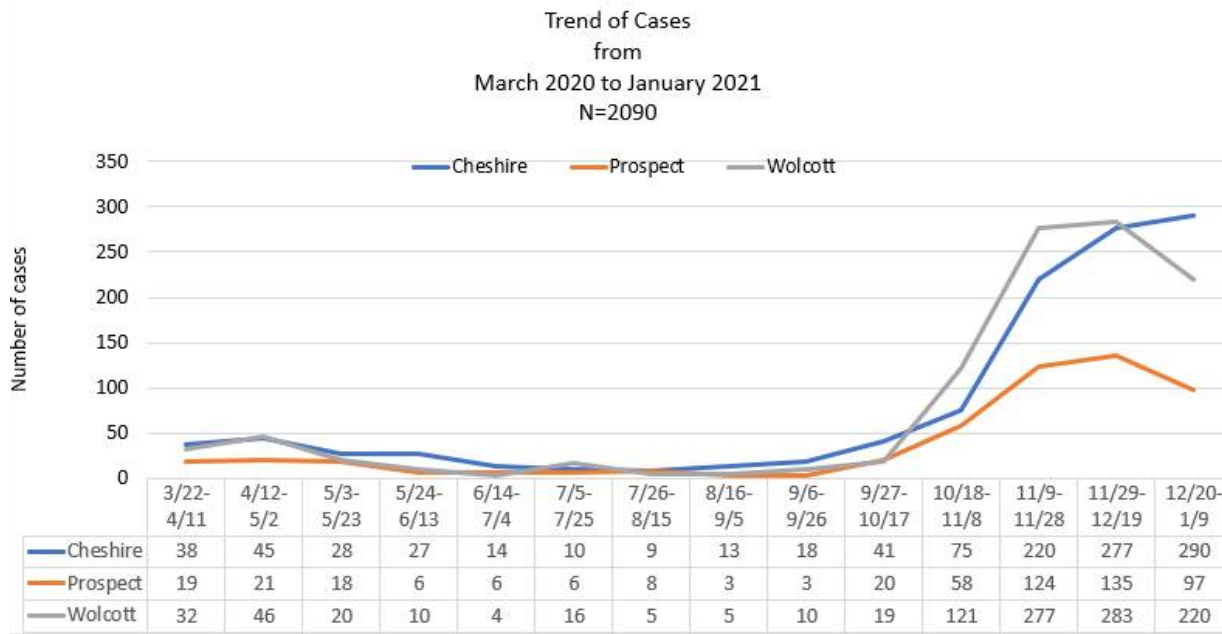


**MEMORANDUM**  
**TOWN OF CHESHIRE**  
**84 SOUTH MAIN STREET, CHESHIRE, CONNECTICUT 06410**  
**Telephone (203) 271-6660 FAX (203) 271-6639**

**TO:** Town Council  
**FROM:** Sean M. Kimball, Town Manager  
**SUBJECT:** Town Manager’s Report – January 2021  
**DATE:** January 12, 2021

**COVID-19 Pandemic Data and Vaccine Rollout**

We are continuing to monitor COVID case numbers locally which are up significantly over the first 8 months of the pandemic, although at least for the time being, they appear to have somewhat stabilized at approximately 100 cases per week in Cheshire. All of our Town facilities have remained open for resident access with the current exception of the Youth Center and Senior Center where assistance and programming are offered virtually. We are closely monitoring case rates, employee exposures and reports of new COVID variants as we consider decisions related to continued access to town facilities to protect the health of our residents and staff.



Once again we are continuing to stress to our residents and employees that it is imperative that we rethink our daily activities and shrink social circles and avoid groups and gatherings. Private gatherings continue to be the primary confirmed sources of spread. As always, please remember to wear your mask, wash your hands and keep your distance from non-family members.

Cheshire has been hosting the Chesprocott regional vaccination clinics for Phase 1A at the Community Pool and the third event will be held tomorrow morning from 9:00am-12:00pm. Eligible residents should contact their employer to be sure they have been submitted and uploaded into the VAMS system in order to make an appointment at the Chesprocott clinic or any other clinic location in our area.

As most are aware, information related to the next phase and eligibility of older residents continues to change by the day and hour. The state has announced that residents age 75+ will be eligible next week and that they should expect to be contacted by their primary care providers or hospitals in the coming weeks beginning as soon as Thursday. We expect that additional residents will be eligible to register and receive the vaccine in the very near future.

### **Development of the FY 2022 Town Operating Budget**

We are in the process of preparing the FY 2022 Recommended Operating Budget. Department budget requests are due to my office this Friday, January 15<sup>th</sup> and I will be holding department budget meetings over the following few weeks. Just a reminder, the deadline for the transmittal of the recommended budget to the Town Council for consideration is Wednesday, March 10<sup>th</sup>. The General Assembly convened on Wednesday, January 6<sup>th</sup> and we will be closely monitoring any information related to the state budget and evaluating the potential impact on Cheshire. This is a “long session” year for the State Legislature so the final adopted budget is expected near the close of session on Wednesday, June 9<sup>th</sup>. The deadline for Cheshire Town Council budget adoption is April 30<sup>th</sup>.

### **Human Services Offerings**

#### **Narcan & Suicide Prevention Trainings – Provided by the Western CT Coalition**

Narcan training will be held on January 26, 2021 from 10:00 am - 11:30am. Registration is required. For more information please [click here](#).

Suicide Prevention training will be held on January 29, 2021 from 11:00 am - 12:30 pm. Registration is required. For more information please [click here](#).

Both trainings are free of charge.

### **New Restroom Facility at Quinnipiac Park Athletic Fields**

The new restroom facility at Quinnipiac is on schedule to be bid this winter with a planned installation in early summer. The proposed building will be a pre-cast structure similar to the bathrooms on the linear trail along the newest section near West Main Street. The new restrooms at Quinnipiac Park will provide additional convenient and ADA accessible facilities on the other side of the park from the existing restrooms.

**New Trinity Ambulance in Service**

Last week Trinity Health placed a new ambulance into service for Cheshire. The Town Council will recall that we pushed for newer vehicles and equipment as part of the new contract negotiated with Trinity Health as part of the acquisition of Champion Ambulance.



**Upcoming Town Council & Sub-Committee Meetings**

**Town Council Personnel Committee**  
January 13, 2021 – 4:00 pm

**Town Council Special Meeting**  
January 13, 2021 – 6:00 pm  
EXECUTIVE SESSION ONLY

**Town Council Special Meeting**  
January 14, 2021 – 6:00 pm  
EXECUTIVE SESSION ONLY

**Town Council Special Meeting  
(Tentative)**  
January 26, 2021 – 6:00 pm

**Town Council Regular Meeting**  
February 9, 2021 – 7:00 pm

**School Modernization Communications  
Subcommittee**  
January 13, 2021 – 5:00 pm

**School Modernization Committee**  
January 20, 2021 – 7:00 pm

**School Modernization Committee**  
February 1, 2021 – 7:00 pm